



## INDEPENDENT CONTRACTOR SAFETY POLICY

Salesian College Sunbury is an inclusive Catholic Faith Community in the spirit of St John Bosco.

- We are a welcoming COMMUNITY that fosters an atmosphere of joy and optimism.
- We strive for engagement in LEARNING for which we are collectively responsible.
- We promote the pursuit of EXCELLENCE in all aspects of life.
- We are inspired by our FAITH to serve others and develop as resilient, thoughtful and caring citizens of the world.

Central to these values is an unequivocal commitment to fostering the dignity, self-esteem and integrity of children and young people and providing them with a safe, supportive and enriching environment to develop spiritually, physically, intellectually, emotionally and socially.

### INTRODUCTION

Salesian College Sunbury (the College) is committed to providing and maintaining, so far as is reasonably practicable, a healthy and safe workplace for contractors engaged to work in areas under its control.

This Policy determines the broad approach and processes by which the College manages the safety of its independent contractors; it is designed to establish a culture in which all contractors will participate by:

- Identifying potentially hazardous processes or equipment,
- Assessing the risks which might arise from those situations, and
- Having input into practicable control measures to eliminate or minimise risks to the health and safety of the contractor's employees, or those who might be affected by the undertakings of the contractor or the College.

For the purposes of this policy, "Contractor" is defined in the OHS Act 2004. In general terms, a contractor provides goods or services or performs work for a set price or rate. The contractor may be self-employed, have employees of their own or have business partners.

Contractors are required to be aware of their responsibilities under the current health and safety legislation, industry regulations and standards and determined codes of practice. This Policy commits the College to engaging and communicating with contractors to their health and safety obligations.

This Policy requires Contractors to maintain high standards of safety which meets the current health and safety legislation, as well as the Policies and Procedures of the College, and to work cooperatively with our management and staff. Contractors must ensure, so far as is reasonably practicable, that their activities are carried out without exposing anyone - their own employees, employees or students of the College, hirers or the public - to health and safety risks.

Whilst engaged in work for the College, Contractors are expected to work proactively to ensure that their own work practices are healthy and safe, and to use proper Risk Management practices in doing so.

Employees and contractors of the College are expected to actively support this policy and can refer to other legislative resources below:

- OH&S Act 2004
- OH&S Regulations 2007
- Dangerous Goods Act 1985
- Fair Work Act 2009

<b>Document History</b>	<b>Date(s)</b>	<b>Modification Details</b>
<b>Written by:</b> Health and Safety Manager	07/06/2018	
<b>Approved by:</b> College Board	13/06/2018	
<b>Post Implementation Review:</b> Health and Safety Manager	13/06/2019 27/07/2020 19/07/2022 03/02/2025	Reviewed, with no changes Reviewed, with no changes Reviewed, minor changes
<b>Next Approval:</b> Executive Team	03/02/2027	