



SUPERVISION - GENERAL POLICY

Salesian College Sunbury is an inclusive Catholic Faith Community in the spirit of St John Bosco.

- We are a welcoming COMMUNITY that fosters an atmosphere of joy and optimism.
- We strive for engagement in LEARNING for which we are collectively responsible.
- We promote the pursuit of EXCELLENCE in all aspects of life.
- We are inspired by our FAITH to serve others and develop as resilient, thoughtful and caring citizens of the world.

Central to these values is an unequivocal commitment to fostering the dignity, self-esteem and integrity of children and young people and providing them with a safe, supportive and enriching environment to develop spiritually, physically, intellectually, emotionally and socially.

PURPOSE

The purpose of this policy is to promote the safety and wellbeing of all students and to provide adequate and appropriate supervision of students in the school environment, including:

- all indoor and outdoor activities
- activities occurring in online environments
- activities involving external providers
- school sponsored activities that occur outside school hours.

POLICY

It is our policy that:

Supervision is provided to students having consideration to the degree of care needed for the protection of students and having regard to:

- their age, skill and experience;
- any physical and/or intellectual needs;
- existing medical conditions;
- cultural and/or linguistic background
- known behavioural characteristics;
- the nature of activities being undertaken and hazards

First Aid

First aid training is offered to staff and adequate first aid facilities are available having regard to the nature of the activities being undertaken (refer to First Aid Policy). A registered nurse is employed on site at the College.

The emergency treatment provided to employees, students and others who suffer injury or illness while at work/school, utilises the facilities or materials available at the time. In the case of severe injury or illness, members of staff are not required to diagnose or treat the condition apart from carrying out the appropriate first aid procedures. Diagnosis and treatment are the responsibility of the ambulance officer or medical practitioners. Material accidents and incidents are recorded on the Incident Register and corrective action implemented where required.

Classrooms

Teachers are responsible for the supervision of their students in their classrooms and should be vigilant to ensure:

Adequate age appropriate supervision having regard to the nature of the activities being undertaken;

Proper use of any plant and equipment;

Proper handling of any hazardous substances;

Proper use of relevant protective equipment

Playground Supervision

Playgrounds are supervised by staff immediately before and after school, during recess and lunch.

Before & After School Supervision

Whilst the College is committed to ensuring student safety it requires and expects parental co-operation in managing safety issues immediately before and immediately after school.

Salesian College Sunbury provides limited supervision for approximately 45 mins before and after school. The Yard Assistance roster begins at 8:10am and ends at 4.05pm.

Where school activities (such as sport or band practice) are arranged before or after school appropriate supervision will be provided for attending students depending on the time and location of the activity.

Parents are informed of supervision arrangements and are made aware that students who attend school outside established supervision times may not be supervised and may not receive the care that is normal during the school day.

IMPLEMENTATION

This policy is implemented through a combination of:

- Staff training;
- Effective communication and incident notification procedures;
- Effective record keeping procedures; and
- Initiation of corrective actions where necessary.
- Discipline for Breach of Policy

Where a staff member breaches this policy Salesian College Sunbury may take disciplinary action, including in the case of serious breaches, summary dismissal.

RELATED DOCUMENTS

Excursions Policy

Supervision & Inspection - Playground Policy

Document History	Date(s)	Modification Details
Written by: College Executive	06/05/2020	
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