



SUPERVISION AND INSPECTION - PLAYGROUND POLICY

Salesian College Sunbury is an inclusive Catholic Faith Community in the spirit of St John Bosco.

- We are a welcoming COMMUNITY that fosters an atmosphere of joy and optimism.
- We strive for engagement in LEARNING for which we are collectively responsible.
- We promote the pursuit of EXCELLENCE in all aspects of life.
- We are inspired by our FAITH to serve others and develop as resilient, thoughtful and caring citizens of the world.

Central to these values is an unequivocal commitment to fostering the dignity, self-esteem and integrity of children and young people and providing them with a safe, supportive and enriching environment to develop spiritually, physically, intellectually, emotionally and socially.

INTRODUCTION

The Hazard - Playground Accidents

Serious injuries from accidents in the College playground can occur from inadequate supervision, inappropriate games, lack of maintenance of playground equipment, overcrowded play areas and contamination from dangerous items such as broken glass and syringes. Each hazard has the capacity to pose a risk to the safety of students.

POLICY

Salesian College Sunbury is committed to providing a safe environment for all our students in accordance with our duty of care under the Education and Training Reform Act 2006 (Vic) and the Occupational Health and Safety Act 2004 (Vic).

It is our policy that:

- Playgrounds are regularly inspected for potential safety hazards and are suitably maintained
- Playgrounds are supervised by staff immediately before and after College, during recess and lunch
- First aid facilities are readily available at all times, and
- Student injuries and any near misses are recorded and notified to the College's School Nurse for treatment, reported to leadership as appropriate, and are recorded on our Incident Register.

Inspections and Maintenance

The College has implemented the following preventative measures to minimise the risk of playground accidents and injuries:

- Risks associated with playground accidents are regularly assessed
- Regular playground inspections are undertaken by yard duty staff and Grounds and Facilities staff
- Our Hazard Register is reviewed, updated and maintained
- Any dangerous items such as broken glass or syringes are promptly removed, and
- Playground furniture and equipment is properly maintained. and repaired in a timely manner when faults are identified.

Playground Rules

The College has created a set of Yard Assistance Powerpoint (available on Schoolbox) that are communicated to all students and staff. The rules contained within are designed to minimise the risk of playground accidents and injuries.

Playground Supervision

Playground activities before and after school, during recess and lunch are supervised by teaching staff to minimise the risks of playground accidents and injuries. Supervising staff must actively circulate through their designated areas and not congregate in one location.

All supervision should be proactive, safety-focused, and consistent with the College's duty of care requirements.

Staff are expected to:

- Maintain high visibility and remain mobile within their supervision zones
- Monitor student behaviour, safety, and appropriate use of all play areas
- Follow College procedures for responding to unsafe behaviour, accidents, or injuries
- Uphold and reinforce the College's behavioural expectations consistently and respectfully.

Supervision Framework- "REMIND -RESET, REMOVE" FRAMEWORK

To support consistent, fair and safe behaviour management in yard areas – particularly the oval and basketball courts – staff must apply the Remind-Reset-Remove approach when responding to inappropriate or unsafe behaviour.

1. Remind-Reset

- Approach the student calmly and professionally
- State the behaviour observed and remind them of the expected behaviour
- Allow the student the opportunity to reset their behaviour

2. Remove

- Direct the student to take a break away from the activity in another location.
- Explain the reason for removal
- Escalate to Leadership if necessary

SERIOUS OR HIGH-RISK BEHAVIOUR

Immediate removal and Leadership notification is required for physical aggression, dangerous behaviour, property damage, or refusal to follow safety directions.

AREA-SPECIFIC CONSIDERATIONS: OVAL & BASKETBALL COURTS

- Non-contact play only.
- Appropriate equipment usage.
- Monitoring ground conditions

First Aid

In the event an accident occurs and a student is injured, supervising staff should follow the procedures as set out in our First Aid Policy. All staff are required to maintain current first aid training in accordance with the College's First Aid Procedure.

Staff Responsibility

All staff are responsible to:

- Be diligent and attentive when on playground duty
- Enforce playground rules consistently, fairly and equitably, and
- Respond appropriately to any playground incidents, accidents or injuries.
- Attend regular Yard Assistance briefings
- Complete all required incident reporting and hazard notifications promptly.

Implementation

This Policy is implemented through a combination of:

- Risk assessments
- Playground inspections
- Staff and student training
- Effective playground supervision
- Effective communication and incident notification procedures
- The availability of first aid facilities
- Effective record keeping procedures, and
- Initiation of corrective actions where necessary.

RELATED DOCUMENTS

- Management of Incidents Policy
- Critical Incident Management Guidelines
- Student Duty of Care Policy
- Student Safety Policy
- Student Wellbeing Policy
- Anaphylaxis Policy
- First Aid Procedure
- Student Records Management Procedure
- Sharps Procedure
- Sunsmart Guidelines
- Child Safety and Wellbeing Policy
- **Yard Assistance Protocols (Schoolbox)**
- Education and Training Reform Act 2006 (Vic)
- Occupational Health and Safety Act 2004 (Vic)

Document History	Date(s)	Modification Details
Written by: Executive	06/05/2020	
Approved by: Executive	20/05/2020	
Post Implementation Review: Executive Human Resources	20/05/2021 17/05/2023	Replaced reference to Yard Assistance Guidelines to Powerpoint doc. Updated Related Documents.
Executive DP - People & Culture	05/11/2025	Updated to reflect current practices and legislation and 4R's process
Next Approval: Executive DP - People & Culture	05/11/2027	