Dear Parents / Guardians,

**RE: INSTRUMENTAL MUSIC PROGRAM**

The attached form is to be completed for students wishing to have specialist music tuition at Salesian College ‘RupERTSWOOD.’ Specialist music lessons allow students to explore their instrument or voice on a weekly basis either as an enhancement to their classroom music program or purely for enjoyment and personal development. There is the opportunity to take instrumental exams through a number of exam boards as a way of motivating student progress. Any student studying curriculum music at years 10 to 12 are expected to take weekly lessons.

**Instruments Available**

- **Brass:** Trumpet, Cornet, French Horn, Trombone, Euphonium, Tuba
- **Woodwind:** Flute, Clarinet, Oboe, Saxophone, Bassoon
- **Percussion:** Drum Kit & Orchestral Percussion
- **Keyboard:** Piano
- **Guitar:** Contemporary and Classical (including Bass)
- **Voice:** Contemporary and Classical
- **Strings:** Violin, Viola, Cello, Double Bass

**Conditions of Enrolment and Discontinuation**

- Instrumental staff will provide 32 lessons per year. Fees for these lessons are allocated on the basis of 8 lessons for each term, however, these lessons may not always be evenly distributed in the terms.
- Lessons will be offered on a rotating timetable each week. Depending on teacher’s loads, the rotation of times may be larger or smaller.
- Lessons missed by students owing to illness will only be made up if a doctor’s certificate is supplied or in exceptional circumstances, no refunds will be given.
- Lessons missed or cancelled by instrumental staff or the Performing Arts Coordinator will be made up during the duration of the semester or credited if this is not possible.
- If you know that your son/daughter will be absent, whatever the reason, please let the music office know in writing at your earliest possible opportunity – mdepartment@scr.vic.edu.au

**Fees**

Music fees will be added to your school fee account upon enrolment in the Music Program. Students will receive 16 lessons per semester, 32 lessons per year.

- **Individual lessons:** $280 per term
- **Paired lessons:** $200 per term (only recommended for beginner students in years 7-9)
- **Special Year 8 offer:** $150 per term in small groups

Students of families who receive fee assistance or who are in arrears with their College fees are not permitted to participate in optional or non-compulsory programs such as the Music program.
**Timetabling**

Lessons are of 30 minute duration and provided weekly during the normal school day on a rotational timetable. (Please be aware that with teachers of some instruments who have fewer hours, the rotation may be smaller).

Timetables are finalised in advance and made available to students. Students are to notify the music department via email the week before their lesson if they are aware of important events, assessments or exams that will affect their lesson time. Refunds will no longer be available for missed lessons.

It is the student’s responsibility to check the instrumental timetables regularly and to inform classroom teachers at the start of the lesson of the time they need to leave.

**Instrument Hire**

A limited number of instruments are available to be hired to on-going students for $80 per term. If the instrument is unavailable for hire through the school, hiring from an outside company may be required. Students wishing to continue music lessons after one year of tuition are strongly encouraged to purchase an instrument. Hiring an instrument from external hire companies is also an option. Please note that guitars, keyboards and drum kits are not available for hire at Salesian College. Students and parents considering the purchase of an instrument are advised to seek advice from reputable music stores or the College.

**Important Information**

As we generally contract external teachers in the music tuition program, it is expected that students will be enrolled in the Instrumental Music Program for the minimum duration of a semester. Termination of lessons requires a minimum of one term’s notice in writing.

Paired lessons for 2 students together are possible (subject to a suitable partner being found) but only recommended for beginning students in years 7-9. Any student studying at VCE level must have individual lessons to reach the required performance standard.

The fees for any external instrument examination (e.g. AMEB), associated cost of piano accompaniment and sheet music purchases are not included in the music tuition fee and will be charged separately to your school fee account.

End of semester reports providing feedback on student progress will be included within the school report. Students are assessed on their commitment to practice, their participation in school ensembles/choirs and on their technical progress.

**Please note:** Students currently enrolled in the Instrumental program will be automatically enrolled into the next year. Should you wish to discontinue lessons in 2016 please notify the Music Office prior to the end of 2015.

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**Expectations of Students Taking Instrumental Lessons**

- The music department regularly runs ensembles and encourages ALL students in the Instrumental Program to participate. These ensembles further enhance musical development of the students beyond their normal lessons and gives opportunities for performance. Students will be placed into an ensemble suitable to their instrument and standard.

- Students will need to demonstrate a continuing commitment to daily practice.

- Students are encouraged to perform regularly at College events and take other opportunities to increase their performance confidence. There will be performance opportunities throughout the year at College based events such as assemblies, concerts and ceremonies.

- All music students are expected to perform publicly at least once per semester during the instrumental music evening soirees to showcase their learning and develop performance confidence.
Request for Private Music Tuition 2016

Student name: ________________________________

Homeroom (if known): __________________ Year level in 2016: _________

Postal Address:

_____________________________________________________________________

Parent Name: ____________________________ Parent Contact No: ________

Parent Email: ____________________________

Which instrument are you requesting to learn in 2016? ______________________

Please indicate the type of instrumental lesson you wish to have:

□ Individual lessons: $280 per term

□ Paired lessons: $200 per term (only recommended for beginner students in Year 7/8)

□ Year 8 Small Group Lessons on Year 7 orchestral instrument $150 per term

Please note that Year 8s wishing to learn instruments other than their year 7 orchestral instrument need to choose paired or individual lessons

Previous instrumental experience:

_____________________________________________________________________

Instrument hire:

□ I wish to hire an instrument at $80 per term (orchestral instruments only)

Please note that instrument hire is subject to availability and outside hire may be required if the school does not have any instruments to hire out. Conditions of hire and liability will be forwarded to you before the hiring agreement is finalised.

I have read and understand the 2016 Information Sheet and agree to the conditions stated. I further understand that I will be liable for full fee charges for each semester unless I provide a minimum of one term’s notice in writing.

Signature of Parent/Guardian: ____________________________ Date: ____________

“A Faith Community committed to Excellence in Learning”