Dear Parents,

A number of important issues are addressed below:

**Student Reports:**
Enclosed with this letter is a copy of the Report on your child’s progress for Semester 2. It would be of great benefit to your son/daughter if you took time to discuss in detail the outcomes and comments listed on the Report, praising where necessary, offering suggested improvements if required, encouraging him/her to spend some time reflecting upon his/her efforts and commitment throughout this Semester. This can be a highly effective springboard for dialogue towards improvement.

**College Fees & Levies 2015:**
At the December meeting of the College Board, the Budget for 2015 was approved along with all Fees & Levies for the forthcoming year. The College Tuition Fee will remain unchanged at $5950, whilst the ICT levy will increase to $250 per student and the Building Levy to $200 per family. Overall, this equates to a 3.2% increase for 2015, well below Educational CPI. These increases for next year have been kept to an absolute minimum, mindful of the many pressures placed on family budgets. However, in order to maintain the high quality of our educational programs, we request that all families make payments in a timely manner. An account charge for late payment applies to all overdue accounts.

The ICT & Building Levies are designed to support improvement to the College’s significant infrastructure in these two areas. The increase in these levies for 2015 relates to:

- **ICT Levy** – This per student levy covers usage of, but not limited to, wireless infrastructure, DayMap, computers, iPad’s, software applications and ICT support. There has been a significant investment by the College in 2014 into improvements to hardware, software, security cameras, WAN, LAN & disaster recovery, and these will continue into 2015.

- **Building Levy** - This per family levy assists with the construction of new buildings and ongoing capital development. In 2015, projects under development include: redevelopment of the Mansion as an Administrative Centre, restoration of Rupertswood Lake, completion of Student Cafeteria, completion of Ballroom & Artsroom, commencement of Library redevelopment & commencement of Chapel design.

With a total enrolment for 2015 in excess of 1200 students, it is absolutely essential that we continue to develop the College as a vibrant centre for contemporary Catholic learning here in Sunbury. Your financial contribution to this development is both significant and greatly appreciated.

Students undertaking VCAL will continue to receive a discount equivalent to one-fifth of the full Tuition Fee in recognition of their reduced attendance at school as part of this program. Externally provided VET courses will continue to be charged at the full course cost, minus any rebate offered through Government funding.
Don Bosco’s 200th Anniversary Celebrations:
Our 200th Birthday celebrations for St John Bosco commence as school resumes on January 30. Some of the activities planned for the year include:

- 200th OzBosco at Rupertswood [March 27-29]
- A Feast Day Carnival on August 14
- New flags/banners across the College [see design opposite]
- A 200th Birthday Badge for all staff/students
- A whole school 200th photograph

Staffing 2015 update:
As the academic year draws to a close we have a small number of our staff moving on. I am sure you join with me in wishing every success to those members of our staff who are heading to new challenges, either in other schools, other workplaces or on leave.

| Christine Bristow – retirement | Phillip Schwalger – end of contract |
| Lisa Hickey – St Michael’s, Gold Coast | Carol Borg – end of contract |
| Ryan Lok – end of contract | Adam Gravenall – end of contract |
| Bianca Scerri – self-employed | Andrew Jenner – end of contract |
| Mariah Cust – end of contract | |

In 2015, we welcome the following staff members to Salesian College:

| Tanika Richards – Performing Arts Co-ordinator | Melanie Fattore – VCA:L |
| Andrew Branchflower – Maths/Physics | James Ogilvie – English/Media |
| Alannah Duffy – Science | Anastasia Grech – English/Textiles |
| Christine Arnott-Sexton – RE | Mikhaela Lawson – AFL Arts Trainee |
| Madeleine Zarb – Year 9 Campus | Leanne Boise – Learning Support Ass’t |
| Julie Chamaa – English Language | Valentina Scorsolini – LOTE Assistant |
| Anna Dohler – Year 9 Campus | |

Leadership Appointments:
Attached to this letter you will find the list of all Positions of Leadership in the College for the next year. This may assist parents when needing to communicate on particular issues or with personnel in the coming year. (See Attachment A)

Campus Transition:
2014 saw the successful introduction of our three campus model, each with its own unique identity and administration:

- Savio Campus [Year 7-8], Director: Ms Narelle Stone  Assistant: Ms Marylou Jones
  Named after St Dominic Savio – youngest Salesian Saint
- Mazzarello Campus [Year 9], Director: Mr Brendon Fogarty  Assistant: Ms Vicki Davey
  Named after St Maria Domenica Mazzarello – founder of the Salesian Sisters
- Bosco Campus [Year 10-12], Director: Mr Ray Messer  Assistant: Ms Denise Carabott
  Named after St John Bosco – founder of the Salesians of Don Bosco

Students in Years 8 & 9 have already been introduced to their respective Directors and Homeroom Leaders during Transition. However, should you wish to make contact with your child’s new Campus Director, you are welcome to ring the College and follow the phone prompts. Alternatively, their email addresses are readily available from our website. It is important to keep in mind, however, that despite the addition of this new layer of leadership, the first line of communication for parents remains each student’s Homeroom Leader.
Michael Carr-Gregg returns to Rupertswood in 2015:
After an extremely successful visit this year we have been fortunate enough to secure the services of Michael Carr-Gregg for 2015. Michael will be speaking at our Year 12 Information Night to students and their parents. The time and date of this special event are: **7pm on Wednesday the 11th of February 2015.** Please put this date in your diary as all Year 12 students and their parents are expected to be in attendance. The invitation is also open to non-Year 12 parents to attend as well.

Michael is one of Australia’s highest profile psychologists. He works in private practice as a nationally registered child and adolescent psychologist and is passionate about delivering national and international evidence based psychology workshops and seminars that make a difference to the health and wellbeing of young people. Michael is member of the **Australian Psychological Society Committee**, a Director of the an ambassador for the **Federal Government's National Drugs Campaign**, a columnist for a number of publications including **New Idea, Girlfriend Magazine** and he is the resident parenting expert on **Ch 7's Sunrise** as well as Psychologist for the top rating **Morning Show with Neil Mitchell** on Radio 3AW.

IT @ Salesian, 2015:
Following the appointment of a new provider for our IT services at Salesian in July of this year, there has been a significant improvement in both service delivery and infrastructure planning at the College. StepFWD IT are poised to deliver on the College’s promise to make learning technologies more readily available [and reliable] to all staff, students & parents across all curriculum areas. A brief snapshot of what’s happening reveals:

- Students in **Year 9-12** with access to the College’s network via their own designated device [iPad]. Students in **Years 7 & 8** will continue to have access to iPads via trolleys distributed across the Savio Campus. These devices can be utilized by classes throughout the day, with monitored access to the internet, selected Apps and the full suite of iPad tools such as Pages and Keynote. It is important that all students, regardless of year level, complete the Acceptable Use Agreement for ICT available in the front of the 2015 College Diary.
- A newly installed web-filtering ‘gateway’ device installed for the commencement of 2015. This will allow for improved access to the network by all users, in the order of 400%.
- Newly installed security cameras across the entire property to improve protection of both people & property.
- Improved DayMap features in 2015 to allow for greater feedback on student assessment.
- New devices for teaching staff [MS Surface] to improve classroom pedagogy.
- The appointment of a Digital Learning Leader [Mr Clancy Merrett] to further enhance the use of learning technologies in the classroom.

If you require assistance with any matters regarding IT, please do not hesitate to contact Mr Tim Scholes, IT Manager, on 9744-0056 or via helpdesk@scr.vic.edu.au.

**Submission of Assessment Protocols, Year 7-10:**
The Submission of Assessment Protocols for Years 7-10 students aim to provide a guide to the requirements for the submission of work necessary for assessment purposes and ultimately for satisfactory completion and promotion. They are based on a commitment to a proactive approach to maximizing student academic performance. They aim to promote appropriate study habits, develop organisational skills and motivate students to achieve their personal best. I encourage everyone to familiarize themselves fully with these protocols to ensure compliance with the submission of work.

**Student Timetables:**
These will be made available to all students on their first day of classes in 2015, both as a hard copy and online through DayMap.
Uniform Policy:
The Salesian College uniform is very attractive. As with any uniform, when worn well, it looks very good and sends a clear message about the standards set and adhered to by all. As with any uniform, when not worn well, it can create a very poor image.

A small number of boys and girls regularly seek to modify the regulations with regard to appropriate attire/appearance at school. This may range from non-regulation garments (shoes, jumpers, etc.) to hair colours and styles. Some students and parents have difficulty adhering to the College Uniform Regulations because these do not keep pace with fashion trends or because they may stifle a student’s sense of individuality.

However, all parents seem to agree that they want a school which has structure, high standards, and consistent application of rules. We cannot have it both ways. Therefore, I urge all members of the College community to be familiar with the Uniform Regulations and support them, even when faced with a young person demanding greater options than are available.

Prior to the commencement of the school year, please ensure your child has regulation hairstyle and colour (simply, nothing ‘extreme’), a neat and presentable College uniform, and has removed any piercing apart from the one plain stud or sleeper allowed in each ear. Particular issues that some students need to address with regard to the summer uniform include boys having the correct school socks and girls ensuring their dress is taken down to an appropriate length. Attachment B sets out the Uniform Regulations. Students presenting to school in 2015 out-of-uniform can expect to be sent home until such time as the uniform is worn correctly. It should also be noted that Monday February 2 is School Photo Day, and all students will be required to wear their blazer.

I thank you for your support in these matters.

Safety at School:
As a workplace, the College takes seriously its commitment to be fully compliant with all matters to do with the Occupational Health & Safety Act (2004). During 2014, the College has been developing a new suite of policies around school safety, designed to comply fully with this legislation. These policies were fully endorsed by the College Board at its December meeting, and will come into effect as of the commencement of the 2015 school year [January 19, 2015]. All of these policies [and some related Procedures] will be made available to parents via the College website in the weeks to come. In the interim, I wish to draw your attention to two significant areas of safety pertaining to your children:

1. Bullying
The College is committed to providing and maintaining, so far as is reasonably practicable, a working environment that is safe and without risks to health. To that end it is committed to providing for all employees, students and other people who, for whatever reason, are in an area under the control of the College, a working environment where bullying will not be tolerated and where people can be productive without interference from bullying in all areas under its control. For students, this means:

- Treat others fairly and with respect at all times; and
- Comply with the College POLICY and PROCEDURE(s) in relation to bullying; and
- Not engage in any bullying conduct towards other students, staff or any other person at the College site at any time; and
- Report instances of bullying to an appropriate person at the College.

In addition to our strong commitment to identify and address bullying and harassment on school grounds, I ask for Parents to monitor, provide guidance, and have frequent conversations about expectations for their child(ren)’s use of technology. Text messaging via mobile phones and photo sharing apps, such as Instagram and SnapChat, are used legitimately by students to share events from their daily lives. However, they can also be dangerous
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Weapons for bullying and intimidation when not used appropriately. Great care and consideration should be given prior to allowing accounts to be created on all social media sites. Not only may children be in breach of each site’s terms and conditions, they may indeed be involved in criminal activity which can result in charges being laid by the Police. For further information, please visit [http://www.cybersmart.gov.au/Parents.aspx](http://www.cybersmart.gov.au/Parents.aspx), or contact Elaine Dugdale-Walker, Deputy Principal – Students.

2. **Traffic Management**

   In order to minimise the potential harm to employees, students, hirers, contractors and the public, the College is committed, so far as reasonably practicable, to the safe management and control of all pedestrian and all vehicular traffic in areas under its control. As you are aware, the College driveway is unique and each day it supports bus, staff and parent vehicles’ and pedestrians. It has always been College policy to take careful steps to manage these daily interactions. Traffic management not only requires careful monitoring by the College, but also responsible driving by parents and staff and a sense of awareness by pedestrians. This will naturally continue into the new year.

To add to this, the College will introduce, as of January 19, the following policy for any and all movements of vehicles and pedestrians whilst on College premises:

- As far as practicable, vehicular traffic and pedestrians will be segregated from each other; and
- The paths of travel for vehicular traffic and pedestrians will be clearly marked.

The procedure for managing the above policy is as follows:

- On all roadways marked with pedestrian crossings, parking or picking up and setting down markers, pedestrians have right of way and all vehicles have a responsibility to operate slowly in those marked areas and avoid collision with any pedestrian in those areas;
- On all roadways not marked as above, vehicles will have right of way and pedestrians have a responsibility to avoid the use of roadways and avoid collisions with vehicles on those roadways; and
- In all other areas, other than marked or unmarked roadways, pedestrians have right of way and all vehicles have a responsibility to operate slowly in those areas to avoid collision or injury to pedestrians.

It is important that all parents and students understand these requirements. The College will continue to supervise these rules to ensure that all involved properly operate under these traffic management requirements. If you have any questions in relation to this policy, please contact Paul Hillas, College Business Manager.

**College Yearbook:**

Along with your child’s report you will receive a copy of the annual Salesian College Yearbook, ‘In Vita’. I extend my sincere thanks to the editor of the Yearbook, Ms Lisa Hickey, who has devoted countless hours to ensuring her final Yearbook with us is her best ever. If you take some time to look through this edition, I am confident you will agree that it is a wonderful reflection on what has been a busy but thoroughly enjoyable year.

**Fortnightly Newsletter:**

I remind all members of the Salesian College community that the fortnightly newsletter (current and past editions) can be viewed on the College website ([www.scr.vic.edu.au](http://www.scr.vic.edu.au)). This is a vitally important avenue of communication with our parent community and it is imperative that you access it each fortnight to keep informed of what is occurring at the College. The first Newsletter for 2015 will be available on Friday January 23.
Examinations:
Students in Years 8-11 have now completed an extensive range of examinations as a summative assessment of their progress throughout the year. I would ask parents to carefully review the exam grades as reported and to consider ways of supporting your son/daughter in this important area. Students enrolled in Unit 3/4 subjects in 2015 will be provided with the opportunity of undertaking practice exams during the 2nd week of the Term 3 break, and all students enrolled in these units are expected to attend.

Homework & Homework Help [B.A.S.H.H.]:
Your child’s report may indicate a need for greater attention to the important area of Homework/Study. The amount of time to be spent on homework at each Year level is clearly set out in the Student Diary, and whilst only a guide, should form the basis for some clear expectations. No doubt many students will set this as a goal for improvement, but without support [eg. a timetable, a quiet space at home, diary checks] will fail to achieve their desired targets. One way the school supports students with homework is the provision of Before and After School Homework Help [or B.A.S.H.H] every Wednesday. With the generous support of staff, this service has assisted many students to make homework success a reality. I commend it to you.

Parental Support:
The education of our young people is a partnership between the school and the parents. We share the responsibility. It is a privilege as well as a serious responsibility. I cannot stress strongly enough the need for the College and the parents to work together to bring about good learning outcomes for our students. Here at Salesian College I believe we are fortunate to have a parent community which supports us in the work we do for those in our care. Our students, your children, benefit greatly when the school and the home work in unison. No school can operate effectively without the support of all sections of its community, and the support of parents is essential to any successful school. Whether it be by endorsing policies, attending functions, encouraging student achievement or simply insisting on appropriate uniform, parental support is crucial.

Please keep in your prayers:
All students and their families for a very safe holiday, particularly those who are travelling.

I extend to you all every good wish for a very Happy Christmas.

God Bless,

MARK BROCKHUS
Principal

COMMENCEMENT DATES – 2015
(College Office Re-opens
Monday 19 January)
Year 7, 10, 11 & 12 – Friday January 30 [Day 10]
Year 8 & 9 – Monday February 2 [Day 1]

Please Note:
All student photos will be taken on Monday February 2. Photos will be taken in Summer Uniform [Blazers are compulsory on this day]
## SALESIAN COLLEGE

### Positions of Leadership – 2015

<table>
<thead>
<tr>
<th>Position</th>
<th>Name</th>
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<tbody>
<tr>
<td>Principal</td>
<td>Mark Brockhus</td>
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<tr>
<td>Deputy Principal – Students</td>
<td>Elaine Dugdale-Walker</td>
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<tr>
<td>Deputy Principal – Learning &amp; Teaching</td>
<td>Jodie FitzGerald</td>
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<tr>
<td>Deputy Principal – Mission &amp; Faith</td>
<td>Michael Grace</td>
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<td>Business Manager</td>
<td>Paul Hillas</td>
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<tr>
<td>Campus Director, Years 7-8 [Savio]</td>
<td>Narelle Stone</td>
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<tr>
<td>Campus Director, Year 9 [Mazzarello]</td>
<td>Brendon Fogarty</td>
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<tr>
<td>Campus Director, Years 10-12 [Bosco]</td>
<td>Ray Messer</td>
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<td>Religious Education Leader</td>
<td>Stephen Connelly</td>
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<td>Learning &amp; Teaching Leader</td>
<td>Pam Ogilvie</td>
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<td>Learning &amp; Teaching Leader</td>
<td>Alison Roberts</td>
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<td>Learning &amp; Teaching Leader</td>
<td>Ben Moss-Holland</td>
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<tr>
<td>College Organiser</td>
<td>Karen Green</td>
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<td>House Leader - Bunjil</td>
<td>Megan Hill</td>
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<td>House Leader - Colliton</td>
<td>Amy O’Neill</td>
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<td>House Leader - MacKillop</td>
<td>Mark Cautley</td>
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<td>House Leader - Mahoney</td>
<td>Sam Scollo</td>
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<tr>
<td>House Leader - Mazzarello</td>
<td>Vanessa Ciavarella [Jasmin Zelaya – Term 1]</td>
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<tr>
<td>House Leader - Mannix</td>
<td>Vic Gati</td>
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<td>House Leader - Naughton</td>
<td>Tania Jovanovic</td>
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<td>House Leader - O’Grady</td>
<td>Anthea Harley</td>
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<td>Learning Area Leaders – English</td>
<td>Marketa Malek</td>
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<td>Ammie Bergmier</td>
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<td>Daniel Pell</td>
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<td>Sports Co-ordinator</td>
<td>Tanika Richards</td>
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<tr>
<td>Performing Arts Co-ordinator</td>
<td>Janene Bassegio &amp; Teresa Pillone</td>
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<td>Learning Strategies Co-ordinator</td>
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**SALESIAN COLLEGE**  
**Uniform Guidelines, 2015**

### SUMMER  
(Terms 1 & 4)

**Female Student Uniform**
- College Blazer  
  (optional-but required for Feast Days & Masses)
- College summer dress (knee-length)
- White socks (above the ankle or knee-length)
- Polished black, laced-up, hard-soled shoes
- College Bag

**Male Student Uniform**
- College Blazer  
  (optional-but required for Feast days & Masses)
- Grey College trousers or shorts
- College short-sleeved shirt
- Black or grey socks with trousers or grey 'marle' walk socks with shorts
- Polished black, laced-up, hard-soled shoes
- College Bag

**NOTE:** The College Blazer must be worn as the outer garment to/from school in Terms 2, 3 and 4. The College Jumper is never an acceptable outer garment.

### WINTER  
(Terms 2 & 3)

**Female Student Uniform**
- College Blazer  
  (compulsory)
- College long-sleeved shirt
- College tartan skirt (knee-length) with navy tights or white socks (above the ankle or knee length) or College tailored navy slacks & navy socks
- College Jumper
- College Tie
- Polished black, laced-up, hard-soled shoes
- College Bag

**Male Student Uniform**
- College Blazer  
  (compulsory)
- Grey College trousers with plain black belt or shorts
- College Jumper
- College long-sleeved shirt
- College Tie
- Black or grey socks with trousers or grey 'marle' socks with shorts
- Polished black, laced-up, hard-soled shoes
- College Bag

**NOTE:** The College Blazer must be worn as the outer garment to/from school in Terms 2, 3 and 4. The College Jumper is never an acceptable outer garment.

### PHYSICAL EDUCATION

**Male and Female PE Uniform**
- College Polo Shirt
- College Navy PE Shorts
- College Navy Track Pants
- College Sports Jacket
- College Rugby Top
- White Sport Socks
- College Cap
- PE Bag
- Running Shoes with a non-marking sole

**NOTE:** No items of the sports uniform can be worn with the Summer/Winter uniform. This includes the sports jacket, which can only be worn when in a HPE class or representing the College in Sport.

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